

# Upcoming Workplace Health & Safety Training Sessions

September 2017



Public Services Health & Safety Association (PSHSA) works with Ontario's Public and Broader Public Sector employers and workers, providing occupational health and safety training, resources and consulting to reduce workplace risks and prevent occupational injuries and illnesses. These are just a few of the sessions we have coming up.

## A Message from PSHSA

### Course Availability

If you don't see a course available in your area, or you are interested in hosting a course in your region, let us know!

Contact Adrian Varao, *Business Development Manager, Training Solutions*: [AVarao@pshsa.ca](mailto:AVarao@pshsa.ca)

Contact PSHSA's Customer Service team: [customerservice@pshsa.ca](mailto:customerservice@pshsa.ca)



## New From PSHSA

### Aging Workforce.....Decreasing the Impact Webinar

Is your organization prepared to address the impact that an aging workforce may have on occupational health? 42% of the Canadian Workforce currently is in the 45-64 age group and it is predicted to continue to rise. What strategies do you have in place to create an environment that supports a safe and healthy aging workforce?

This session will provide you with a better understanding of the definition of Aging vs Healthy Aging, and how Aging may/or may not impact Musculoskeletal Injuries, as well as our Cognitive and Mental Health at work.

Current research suggests that organizations that support healthy aging will be beneficial for productivity as well as society.



This session will provide some practical suggestions to support the aging workforce.

**October 23, 2017 from 12:00pm - 2:30pm**

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## **Establishing a Personal Safety Response System (PSRS): What Organizations Need to Know Webinar**

Violence can occur at any time. The Occupational Health and Safety act requires workers be provided with a mechanism to quickly signal distress and summon immediate assistance, when workplace violence occurs or is likely to occur. One way employers can do this is through the use of Personal Safety Response System (PSRS). A PSRS leverages technology and procedural best practices to effectively manage a violent event and limit the extent of harm.



The Public Services Health and Safety Association has developed a PSRS toolkit that is designed to help community and healthcare organizations establish an effective PSRS that can effectively summon immediate assistance for impending workplace violence situations or an incident in progress.

This webinar will describe the PSRS; explain how the PSRS is a component of existing programs, processes and frameworks within an organization. In addition the webinar will provide an overview of practical information regarding PSRS devices, procedures, training and implementation; and easy to use tools that can help establish a PSRS.

**November 28 from 12:00pm - 2:00pm**

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## **Security Program as Part of a Workplace Violence Prevention: A Security Toolkit for Community and Healthcare Organizations Webinar**

Assault, bullying, vandalism, theft and property damage are unfortunate realities in today's community and healthcare workplaces. The Ontario Occupational Health and Safety Act (OHSA) requires employers to take every precaution reasonable in the circumstances to protect employees and it also outlines the requirements for workplace violence and harassment prevention.



Security is an important part of any workplace violence prevention strategy and it involves preventing and/or protecting individuals from harm or injury and preventing and/or protecting property from damage or theft.

This webinar will provide insight into security requirements and provide an overview of the newly developed Violence, Aggression and Responsive Behaviour (VARB) Project Security Toolkit that can help organizations, with or without designated security personnel establish an effective security program.

**September 25 from 12:00pm - 2:00pm**

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## **Ministry of Labour Healthcare Sector Plan - Acute Care Webinar**

PSHSA is hosting a joint webinar with the Ministry of Labour. Beginning September 2017, the MOL will implement their Healthcare Sector Plan, which has a focus on Workplace Violence Prevention in Acute Care workplaces.

Attend this webinar on September 12th at 12:30-1:30 pm to find out how this may affect your workplace, what the primary focus of the initiative will be, and what resources PSHSA has available to support you.

**[September 12 from 12:30pm-1:30pm](#)**



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## **Return to Work - Legislation and Program Development Classroom Training**

PSHSA's Return to Work: Legislation and Program Development is a half day course that provides information on the legislation requirements and developing a return to work program. The program also includes information on roles and responsibilities, procedures and policies, duty to accommodate and bona fide occupational requirements that impact job retention. There is also sample documentation in the appendix section. By the end of this course, participants will be able to identify and describe;



- Workplace trends that impact return to work
- Benefits of Return to Work Program
- Applicable federal and provincial legislation related to people with disabilities and return to work
- Elements of the return to work program
- The five steps in the development of a comprehensive return to work program

**[Learn more](#)**

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## **Return to Work - Claims Management and Privacy Classroom Training**

PSHSA's Return to Work: Claims Management and Privacy is a half day course provides information for persons responsible for managing the return to work program. It is designed to provide basic information for managing the RTW process including return to suitable employment in a timely matter. Specifically, this course will walk participants through the life of claim until the end of the claim process including a focus on privacy, confidentiality.



By the end of this course, participants will be able to identify and describe; Describe the steps involved in case management and implementation of the Return to Work program including:

- Benefits of disability management
- Life of a claim
- Managing the RTW program
- Role of the supervisor in RTW process
- Privacy, Confidentiality & the Return to Work Process

**[Learn more](#)**

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## **Fatigue Awareness Classroom Training Program**

Fatigue has the ability to affect a person both mentally and physically. Fatigue increases the chances of making errors at work, therefore making it a workplace health and safety risk.



Applicable to any sector, this awareness course aims to provide a better understanding of fatigue and the importance of sleep. Those who take the course will gain a comprehensive perspective on the risks associated with fatigue and the intervention and prevention strategies that can be implemented.

**Mississauga: [October 17, 2017](#)**

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## Health and Safety Representative eLearning

As per the Occupational Health and Safety Act, Ontario workplaces with 6-19 employees regularly employed and no Joint Health and Safety Committee (JHSC) are required to have a health and safety representative. The main purpose of a health and safety representative is to improve workplace health and safety. Primarily, a health and safety representative identifies workplace hazards and makes recommendations for improvement.



PSHSA's Health and Safety Representative training program covers the fundamentals of workplace health and safety including responsibilities and duties, legal requirements under the Occupational Health and Safety Act, hazard recognition and control, workplace inspection and investigation techniques and prevention resources. This eLearning course will cover the essentials of the role, including how to:

- Identify and control hazards,
- Resolve health and safety complaints and issues,
- Participate in investigations of work refusals,
- Develop, implement and monitor programs,
- Inspect the workplace on a regular basis, and to
- Investigate incidents and accidents such as critical injuries and fatalities

[Learn more](#)

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## Health and Safety Orientation eLearning Bundle

The Health and Safety Orientation eLearning bundle provides three mandatory courses at a discounted rate.

**Get three eLearning modules for the price of two (\$40) and ensure that you stay compliant.** This health and safety eLearning bundle consists of the following courses:



### **WHMIS 2015**

The Workplace Hazardous Materials Information System (WHMIS) 2015 is Canada's new national hazard communication standard. The eLearning module provides information on the new WHMIS 2015 standard as well as WHMIS 1988. This design aids learners in identifying the new requirements and changes from their previous WHMIS training while achieving compliance for both. Length - Approx 1.5 hrs

### **Workplace Harassment**

This eLearning module provides an overview of existing statutory requirements for workplace violence and harassment under OHS and the extended obligations arising from legislative changes. This eLearning module contains the information and resources that you need to ensure that you understand current legislation, organizational policies, procedures and protocols around workplace harassment and sexual harassment. Length - Approx 1 hr.

### **Worker Awareness**

This eLearning module informs workers of their legislated health and safety rights, roles and responsibilities in relation to workplace safety. The intent is to assist Ontario workplaces with compliance to Regulation 297/13 Occupational Health and Safety Awareness Training. Participants will also learn about the Internal Responsibility System, supervisor duties and

[Learn more](#)

## PSHSA & IHSA Partnership: COR Essentials eLearning

Infrastructure Health & Safety Association (IHSA) has committed to extending its reach across Ontario, while maintaining excellent development and implementation. IHSA has recognized eLearning as an opportunity to achieve this goal. Learning offers accessible learning to those who may not be able to attend a traditional classroom training session while maintaining strong instructional best practice.



To achieve their goals of affectively digitally educating Ontario workers, IHSA has partnered with PSHSA - a fellow health and safety association that has proven expertise in eLearning design, development and seamless delivery of e-content.

PSHSA will be working with IHSA to convert traditional classroom courses into effective and interactive eLearning modules, and help realize this component of their strategic plan. PSHSA will perform all eLearning development as well as provide hosting solutions, including learning management via a learning management system (LMS).

PSHSA and IHSA's first collaborative eLearning effort is called [COR Essentials](#).

Both health and safety associations are looking forward to moving its partnership towards the common goal of a healthy and safe Ontario workforce.

## General Courses

### JHSC Certification Part 1 Blended Training Program

We encourage you to complete the eLearning component of our course for **free**. If you are happy with your eLearning trial you may purchase the full course at any time to attend the classroom component! Click [here](#) to receive access to the eLearning component of our JHSC Certification Part 1 Blended Training Program.



**Appropriate for all sectors**, this program is the first part of the training process for individuals to be certified under guidelines established and enforced by the Ministry of Labour. Workplaces that regularly have 20 or more employees must have at least two personnel that have completed the certification training.

Upon completion, participants will understand the relevant legislation, their legal rights and responsibilities, common workplace hazards and key steps to addressing these hazards.

The JHSC Certification Part 1 - Blended Training Program is made up of two parts: JHSC Certification Part 1 eLearning (2 modules, 6.5 Hours total) JHSC Certification Part 1 Classroom Session + Evaluation (2 Days).

At the end participants will:

1. Understand relevant legislation.
2. Understand their legal rights and responsibilities.
3. Learn about common workplace hazards.
4. Learn key steps to addressing these hazards.

[Learn more](#) about the **FREE** trial.

**Though you will not register for your classroom session until you have completed the eLearning component of the course, the following upcoming session dates can help**



**you plan your time.**

[Click here](#) to view upcoming JHSC Certification Part 1 Blended course dates.

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## **JHSC Certification Part 1**

### **Classroom Training Program**

This program is the first part of the training process for individuals to be certified under guidelines established and enforced by the Ontario Minister of Labour.

**Appropriate for all sectors**, this 3-day program assists JHSC members with issues particular to their work environment. Management and worker members receive training in the significant hazards found in their workplace.



At the end participants will:

1. Understand relevant legislation.
2. Understand their legal rights and responsibilities.
3. Learn about common workplace hazards.
4. Learn key steps to addressing these hazards.

**Hamilton:** [September 19, 2017](#)

**Vaughan:** [October 10, 2017](#)

**Waterloo:** [September 26, 2017](#)

**Waterloo:** [October 11, 2017](#)

**Sault Ste. Marie:** [October 3, 2017](#)

**Collingwood:** [October 16, 2017](#)

**GTA West:** [October 3, 2017](#)

**St. Catharines:** [October 17, 2017](#)

**Cambridge:** [October 10, 2017](#)

**Toronto:** [October 17, 2017](#)

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## **JHSC Certification Part 2**

### **General Workplace Specific Hazards Training**

**Prerequisite:** Certification Part One Training.

You must take Part One before Part Two, according to the new Training Standard which took effect March 1, 2016.

This program assists JHSC members with issues particular to their work environment. Management and worker members receive training in the significant hazards found in their workplace.



At the end participants will be able to:

1. Identify the hazards commonly found in educational and cultural settings
2. Describe how they may cause injury or illness
3. Effectively recognize and assess these sector specific hazards
4. Outline methods for controlling them

Participants will also learn about relevant legislation, standards and guidelines.

**Mississauga:** [September 25, 2017](#)

**Kingston:** [October 25, 2017](#)

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## **Working at Heights Training Program**

### **Blended**

The Working at Heights Blended Training program is made up of two parts:

1. Working at Heights Basic Theory eLearning Module (3 hours)
2. Working at Heights Practical Classroom Module + Evaluation (1/2 Day - 1 Day depending on # of participants)

The program includes information about how to work at heights safely, as well as practical application of skills.

Upon completion, you will know the hazards, how to protect yourself and ensures you know how to properly use, inspect, don and doff your equipment.



This training is applicable to all employees at all levels across all sectors whom work at heights.

**Reminder:** All workers who use fall protection on a construction project must complete an approved working at heights training program. This includes workers who met the fall protection training requirements of the Construction Projects Regulation prior to April 1, 2015. The Ministry of Labour has now extended the transition period by 6 months to **October 1, 2017**. To learn more click [here](#).

Upon registration, instructions on how to access to the Working at Heights Basic Theory eLearning module will be emailed to each learner. This eLearning module, including the quiz at the end, must be completed and passed **before** you attend the practical classroom session. Once you have completed the eLearning component and passed the online quiz you will be required to sign up for the Practical Classroom Module if you haven't already done so. Available classroom sessions for the classroom component can be viewed below to help plan your time.

[Click here](#) to view upcoming Working at Heights Blended course dates.

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## Working at Heights Training Program

### Traditional Classroom

This full day program includes information about how to work at heights safely, as well as practical application of skills.



Upon completion, you will know the hazards, how to protect yourself and ensure you know how to properly use, inspect, don and doff your equipment.

This training is applicable to all employees at all levels across all sectors whom work at heights.

**Reminder:** All workers who use fall protection on a construction project must complete an approved working at heights training program. This includes workers who met the fall protection training requirements of the Construction Projects Regulation prior to April 1, 2015. The Ministry of Labour has now extended the transition period by 6 months to **October 1, 2017**. To learn more click [here](#).

London: [September 13, 2017](#)

London: [October 11, 2017](#)

Lynhurst: [September 15, 2017](#)

Ottawa: [October 18, 2017](#)

Lynhurst: [September 16, 2017](#)

St. Catharines: [October 26, 2017](#)

Hamilton: [September 20, 2017](#)

Toronto: [October 30, 2017](#)

## Health and Community

### JHSC Certification Part 2

#### Health and Community Care Sector Specific Hazards Training

**Prerequisite:** Certification Part One Training.  
You must take Part One before Part Two, according to the new Training Standard which took effect March 1, 2016.

The course is the second part of the training process for individuals to be certified under guidelines established and enforced by the Ontario Ministry of Labour.

The 2 day course assists JHSC members with issues particular to their work environment. Management and worker members receive training in the significant hazards found in healthcare settings.



At the end participants will be able to:

1. Identify the hazards commonly found in community care and group home settings.
2. Describe how they may cause injury or illness.
3. Effectively recognize and assess these sector specific hazards.
4. Outline methods for controlling them.

Participants will also learn about relevant legislation, standards and guidelines.

**Collingwood:** [October 19, 2017](#)

**Cambridge:** [October 25, 2017](#)

## Government, Municipal and Public Safety

### JHSC Certification Part 2

#### Government and Municipalities Sector Specific Hazards Training

**Prerequisite:** Certification Part One Training.

You must take Part One before Part Two, according to the new Training Standard which took effect March 1, 2016.

The course is the second part of the training process for individuals to be certified under guidelines established and enforced by the Ontario Ministry of Labour.

This 2 day course assists JHSC members with issues particular to government & municipalities' settings. Management and worker members receive training in the significant hazards found in their workplace.



At the end participants will be able to:

1. Identify the hazards commonly found in government & municipalities' settings.
2. Describe how they may cause injury or illness.
3. Effectively recognize and assess these sector specific hazards.
4. Outline methods for controlling them.

Participants will also learn about relevant legislation, standards and guidelines.

**Norwood:** [September 20, 2017](#)

## Education

### JHSC Certification Part 2

#### Education - Workplace Hazard Specific Training

**Prerequisite:** Certification Part One Training.

You must take Part One before Part Two, according to the new Training Standard which took effect March 1, 2016.

The program assists JHSC members with issues particular to their work environment. Management and worker members receive training in the significant hazards found in their workplace.



At the end participants will be able to:

1. Identify the hazards commonly found in educational and cultural settings
2. Describe how they may cause injury or illness
3. Effectively recognize and assess these sector specific hazards
4. Outline methods for controlling them

Participants will also learn about relevant legislation, standards and guidelines.

**Ottawa:** [October 17, 2017](#)



# Contact Us

For questions about these courses, contact one of our [Regional Consultants](#).

For General Inquiries: (416) 250-2131 or Toll Free: 1 (877) 250-7444

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